

ECCCS APPLICATION for EMPLOYMENT

Please use blue or black ink.

Name Dr. Mrs. _____ (_____) Date _____
Mr. Miss _____ Maiden Name _____

Present Address _____

City _____ State _____ ZIP _____

Cell Phone (_____) _____ Home Phone (_____) _____

E-mail _____ Social Security Number _____

Permanent Address (if different) _____

City _____ State _____ ZIP _____

Do you have personal assurance that you are a born-again Christian? Yes No

How long have you had assurance? _____

Church You Attend Regularly _____

Church Address _____

City _____ State _____ ZIP _____

Church Phone (_____) _____ Pastor's Name _____

Denominational Preference _____

POSITION

Please indicate the position for which you are applying. You may also wish to use the additional space below to make any comments that might aid in assessing your qualifications for the position to be filled.

Academic

Faculty

Pre-School _____

Kindergarten _____

Please indicate *desired grade or subject areas* in your selection

Lower Elementary _____

Upper Elementary _____

Non-Academic

Office _____

Maintenance _____

Other _____

Comments _____

EDUCATIONAL DATA

List the educational institutions above high school that you have attended. Give dates and degrees and then send a copy of your transcripts to Employee Services.

<i>Institution Name</i>	<i>Circle Last Year Completed</i>	<i>Major/Subject</i>	<i>Circle Degree</i>	<i>Date Conferred</i>	<i>Degree / Number of Credits Earned</i>	<i>Cumulative GPA</i>
	1 2 3 4		Yes No			
	1 2 3 4		Yes No			
	1 2 3 4		Yes No			
	1 2 3 4		Yes No			
	1 2 3 4		Yes No			

EMPLOYMENT DATA

Please list where you have been employed beginning with your most recent employment. Complete all pertinent information for each employer. Under Positions Held, include type of work; if you were a teacher, include grade level and subjects taught.

Employer _____ Address _____ City _____ State _____ ZIP _____ Phone (____) _____ E-mail _____ Supervisor's Name _____ Position Held _____ _____ _____ _____	<p style="text-align: center;">Employment Dates</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">From</td> <td style="text-align: center;">To</td> </tr> <tr> <td style="text-align: center;">Mo Yr</td> <td style="text-align: center;">Mo Yr</td> </tr> <tr> <td style="text-align: center;"> _ </td> <td style="text-align: center;"> _ </td> </tr> </table> <p style="text-align: center;">Reason for Leaving</p> <p style="text-align: center;"><input type="checkbox"/> Voluntary</p> <p style="text-align: center;"><input type="checkbox"/> Layoff <input type="checkbox"/> Discharge</p> <hr/> <p style="text-align: center;">Eligible for Rehire</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	From	To	Mo Yr	Mo Yr	_	_
From	To						
Mo Yr	Mo Yr						
_	_						

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Employer _____
 Address _____
 City _____ State _____ ZIP _____
 Phone (____) _____ E-mail _____
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 Layoff Discharge
Eligible for Rehire
 Yes No

MISCELLANEOUS DATA

1. Have you ever been dismissed from a position? Yes No
 2. Were you previously employed by this ministry? Yes No
- If you checked "yes" on items 1 or 2, please explain: _____

3. Can you provide written evidence that you are authorized to work in the U.S.? Yes No
4. As far as you know now, how long are you interested in working? 1 yr. 2 yr. Career
5. When are you available to begin work? _____

REFERENCES

Give three references who are qualified to speak of your home background, Christian life, training, and experience.
 (Do not include family members.)

Name _____ Position _____
 Phone (____) _____ E-mail _____
 Address _____ City _____ State _____ ZIP _____

Name _____ Position _____

Phone () _____ E-mail _____

Address _____ City _____ State _____ ZIP _____

Name _____ Position _____

Phone () _____ E-mail _____

Address _____ City _____ State _____ ZIP _____

We are generally exempt from the provisions of the Civil Rights Act of 1964, which makes illegal discrimination in employment based on religion. Therefore, we retain the right to give preference in hiring to persons who are Christian, and/or in good standing with this organization.

Beyond this religion exception, however, it is our employment practice to tolerate no discrimination in hiring, compensating, promoting, or terminating employees because of an individual's race, color, sex (except as pastoral staff and seminary faculty needs may require), national origin, disability, veteran status, or age. This policy is based on laws established under the Civil Rights Act of 1964 and other applicable local, state, and federal guidelines.

STANDARDS OF CONDUCT

- A. Faithful attendance to all the regularly scheduled services of the Church. Recognition of significance of the Lord's Day and setting it apart for the worship of the Lord.
- B. Strict adherence to the Church's policy concerning separation from the world. Abstention from foul or offensive language, and so-called jokes; no membership in secret societies; conformance to the Scriptures in the company you keep.
- C. Female employees must wear dresses no shorter than covering the knee. No tight fitting leggings, jeggings, or spandex pants are to be worn. Hairstyle, facial make-up, and dress must be conservative and in good taste. Women must be feminine. (See faulty manual.)
- D. Male employees must have hair cut off the ear, above the collar, and out of the eyes. Mustaches, beards, sideburns, if worn, must be kept and groomed. Men are to be masculine in dress and conduct. (See faculty manual.)
- E. Strict adherence to the Biblical admonition regarding the sacredness and sanctity of sexual behavior and at all times to practice.
- F. Giving of tithe and offering through the local Church as commanded in the Bible.
- G. Refraining from all gossip.
- H. Regularly witnessing to the lost.
- I. Exhibiting at all times a spirit of loyalty to the Lord, the Church, God's Word, Administration of this school and fellow staff members.

I agree with the Standards of Conduct listed above without reservation.

Signature _____ Date _____

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal.

Signature _____ Date _____

Return completed Application to:
Erial Community Church Christian School
1725 New Brooklyn Road
Erial, NJ 08081
Phone: (856) 346-0105